

TOWN BOARD MEETING, May 07, 2024 – 6:15 P.M.

PRESENT: Town Chair Dick Green, Supervisors Eric Olson, Melanie Miller, Renee Gouaux, and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Faith Schuck

OTHERS PRESENT:

Greg & Claudia Quam, 3107 Sunnyside St. Justin Hoaglund of Baker Tilly, Representative from Fahrner Construction.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

Any item listed on the agenda is subject for action.

2023 Audit Presentation by Baker Tilly.

Justin Hoagland from Baker Tilly presented the 2023 Audit.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the April 16, 2024 Regular Town Board meeting.
2. Approval of the check register dated May 7, 2024.
3. Approval of an Operator's License for: (background check performed, no issues found, approval is recommended)
 - Bobby Turnmire, Pleasant Springs Pub
 - Laura J. Bambrough, Road Ranger
4. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)
 - Jon Gould, 2400 Squire Ln.
 - Barry Thruman, 2765 Oak Knoll Ln.

Motion by Supervisor Olson, second by Sup. Miller, to approve the consent agenda as listed. Motion carries 4-0.

BUSINESS.

Discussion and possible action regarding approval of the 2023 Audit.

Motion by Supervisor Miller, second by Sup. Olson, to approve the 2023 Audit done by Baker Tilly. Motion carries 4-0.

Discussion and possible action regarding awarding bid for sealcoat/chipseal.

The Board reviewed the sealcoat / chipseal bids. The low bid was from Fahrner Asphalt Sealers. The funds to pay for the sealcoat / chipseal bids will be taken from the America Rescue Plan Act (ARPA).

Motion by Supervisor Miller, second by Sup. Olson, to award the bid for sealcoating / chip sealing town roads to Fahrner Asphalt Sealers, in the amount of \$184,130.00. Motion carries 4-0.

Discussion and possible action regarding awarding bid for pulverize, pave, and overlay.

The Board reviewed the pulverize and pave bids. The low bid was from Tri-County paving in the amount of \$510,442.70.

Motion by Supervisor Olson, second by Sup. Miller, to award the pulverize and pave bid to Tri-County Paving in the amount of \$510,442.70. Motion carried 4-0.

Discussion and possible action regarding ordinance enforcement at 3090 & 3108

Sunnyside Street. The Board reviewed the anonymous letter and related ordinances. Chair Green reported out. He spoke with Dane County regarding the possible violations. The properties were inspected and there were violations found at 3090. A discussion followed. The Board was in consensus the Building Inspector should be contacted and asked to inspect the properties in question and report findings to the Board.

Motion by Supervisor Miller, second by Sup. Gouaux, to ask the Building Inspector to do site visits on 3090 & 3108 Sunnyside Street and report findings to the Board. Motion carries 4-0.

Approval of Resolution R-2024-03: Resolution Designating Town Depositories.

The Board reviewed the resolution.

Motion by Supervisor Olson, second by Sup. Miller, to approve Resolution R-2024-03. Designating Town Depositories. Motion carried 4-0.

Discussion and possible action regarding the approval Resolution R-2024-02: Authorizing and approving an application for a loan from the Board of Commissioners of Public Lands – State Trust Fund Loan in the amount of \$415,000.00, for a period of two years for the purpose of financing road work.

The Board reviewed the loan documents for Resolution R-2024-02 approving an application for a loan from the Board of Commissioner of Public Lands.

Motion by Supervisor Miller, second by Sup. Gouaux, to approve Resolution R-2024-02: Authorizing and approving an application for a loan from the Board of Commissioners of Public Lands – State Trust Fund Loan in the amount of \$415,000.00, for a period of two years for the purpose of financing road work. Motion carried 4-0 on a roll call vote with Supervisors Miller, Olson, Gouaux, and Chair Green voting in favor. Supervisor Schuck was absent.

Discussion and possible action regarding the request from Kari Aagerup of Second Chance Animal Advocates, to rent Oak Knoll Park for an Open-Air Market to be held on Saturday, May 25, 2024 at Oak Knoll Park.

The Board reviewed the application and event summary.

Motion by Supervisor Miller, second by Sup. Gouaux, to approve the request from Kari Aagerup of Second Chance Animal Advocates, to rent Oak Knoll Park for an Open-Air Market to be held on Saturday, May 25, 2024 at Oak Knoll Park. Motion carries 4-0

Discussion of Public Works projects and duties.

Chair Green reported out. Public works employees have been patching potholes, the plow wings have been cleaned up and put away, the summer mower has been mowing and doing other projects such as painting picnic tables, Rinden Rd. has been measured for culverts, two of which will qualify for aid. Fairview and Sunnyside were measured and a Yield sign has been placed at the bottom of the hill as it was not a controlled intersection. A 30-day notice letter was sent to a property owner informing the owner to remove the fence, rock, and plantings in the road right of way. After the fence, rock, and plantings are removed, the road will be widened. The brush will be chipped the first week of June. A letter was received from a resident along Burritt Rd. regarding weed spraying on the piece of property owned by the town, however, the town does not spray for weeds, the property owner was called and advised to contact his neighbor regarding the weed spraying.

Clerk's report of projects and duties.

Clerk / Treasurer Hougan reported out on some of the projects and duties office staff have been working on to include various state, federal, and DNR reports filed, AR/AP, Bank Reconciliation, WisVote letters sent out to those who requested absentee ballots but did not return them, dog license renewal letters, 500 ft letters for rezone requests, operator and liquor licensing background checks, notice, license templates prepared, Plan Commission and Town Board packets, Bid opening and spreadsheet documents. Along with other day to day duties of the office.

Discussion on items to be placed on the next and / or future agenda:

- Future items as needed: Update/direction from Board to Plan Comm on Comp Plan
- Renaming of Spring Rd #1 (*The town has two Spring Rds., #1 & #2; Supervisor Schuck will let us know when this is ready to be placed on the agenda*)
- License Renewals
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

The Plan Commission will be meeting on Wednesday, May 8.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Supervisor Miller, to adjourn at 7:04 p.m. Motion carried unanimously.

Respectively Submitted,
Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.